

Northampton Borough Council- Northampton Women's Forum

Tuesday, 15 November 2016 at 11:00 am – 1:00pm

Agenda

1. **Welcomes, introductions and apologies**
2. **Minutes and matter arising**
3. **Aquarius - Bernie Pridgeon**
4. **International Women's Day**
5. **Action Plan**
6. **Community Information Exchange**
7. **Suggestions for items for future meetings**
8. **AOB**
Domestic Abuse Week
9. **Date and venue for future Forum Meetings**
17th January 2017 11:00 – 13:00, The Guildhall, Northampton

Map and directions at: www.northampton.gov.uk/guildhall

For more information about this meeting please contact:
Alice Morgan, Community Development Officer



alicemorgan@northampton.gov.uk



Tel: 01604 837795



More information about the Forum generally is at: www.northampton.gov.uk/forums



Facebook page: www.northampton.gov.uk/dcf

Please note that this Forum is supported and funded by Northampton Borough Council. The Forum may work in partnership and collaboration with other community groups, councils and local services from time to time. The views expressed and decisions taken by the Forum are not necessarily those of Northampton Borough Council.



NORTHAMPTON
BOROUGH COUNCIL

Code of Conduct for the Forums

This Code of Conduct sets out the standards that the Forums expect of its members. It aims to provide members with an effective ethical framework in which to do business. It is not intended to be exhaustive, or to cover every eventuality, but sets out some common sense requirements to enable the forums to function smoothly and successfully.

It is the responsibility of the Chair to encourage and enable input from forum members, to ensure all voices are heard.

1. Meeting Etiquette

As an attendee you must comply with the following requirements and any others that may be stated from time to time:

- 1.1** Contribute positively to discussions concerning the issues of the meeting
- 1.2** Be friendly, polite, courteous and respectful at all times to fellow members, and others present
- 1.3** Not insult, abuse or use offensive language or behaviour
- 1.4** Comply with Northampton Borough Councils Equal Opportunities Policy
- 1.5** Demonstrate actively that you are interested in and care about the issue that you are discussing and want to make a positive difference
- 1.6** Show respect for buildings, facilities and equipment being used
- 1.7** Speak only through the Chairman of the meeting and not interrupt, heckle, make distracting noises or gestures
- 1.8** Speak clearly into any microphone provided and comply with any instructions given about its use

2. Being Objective

- 2.1** Your own experience and views should inform, but not dominate or dictate how you participate.
- 2.2** If you have a specific issue with regards to a service matter to raise these can be discussed with a member of staff at the end of the each meeting or you can ask for the appropriate officer details. Meetings attended by other residents are not the place to raise any issues of this nature.
- 2.3** Be Fair
- 2.4** You must have and show respect for the people you deal with, and take their circumstances and personal differences into account. This is about putting equality into practice. The key is simply to respect differences fairly, so that you do not exclude anyone, or treat anyone inappropriately or unfairly because of their particular circumstances.

Breaching the Code of Conduct

If any person's behaviour breaches this Code of Conduct, they will be required to leave the meeting and vacate the premises where it is being held. They will not be permitted to attend future meetings unless they provide satisfactory evidence to Northampton Borough Council that they will comply with the Code – e.g. a letter of apology.

If you would like further information or if you would like to discuss the Code of Conduct please contact Vicki Rockall, Partnerships and Communities Manager at vrockall@northampton.gov.uk or on 01604 837074

Agenda Item 2

Northampton Borough Council - Northampton Women's Forum

Tuesday, 13 September 2016 at 11:00 am – 1:00pm

Agenda

1. Welcomes, introductions and apologies

Present:

Cllr Anna King (Co Chair AK), Pauline Woodhouse (Co Chair PW), Kelly Fitzgerald (NPH, KF), Fiona Williams (NPH,FW), Morcea Walker (MW), Ann Bodsworth (Women's Aid AB), Alice Morgan (NBC, AM), Rachel Packman (Police RP), Kate Scott (NABPFA KS), Karolina Zalewska (Voice,KZ), Cllr Duffy (CD), Cllr Ashraf (CA)

Apologies:

Laura Morrison, Fiona Lloyd

2. Minutes and matters arising

Minutes recorded as true to record. MW did not attend last meeting.

Vicki Rockall has investigated into the issue of signage with Highways. They have advised that they do not allow any advertising on the public highway and never had done. I think in future years we need to explore further opportunities to promote on NBC land, i.e. the road side boards etc.

3. Voice

Voice is the victim and witness service for Northamptonshire. Voice exists to provide support, advice and guidance to victims of crime on their journey throughout the criminal justice system, to ensure that the rights of victims and witnesses are represented at all times, to advocate on their behalf and provide emotional support where necessary.

Voice is an umbrella term which encompasses other partner organisations eg – Sunflower Centre.

Most referrals are from the Police. The number self-referrals are low.

Voice is raising more awareness of its organisation and encouraging diversity. Voice is in the process of creating foreign language leaflets.

AM invited Voice to the Hate Crime Inter Forum event on 10th October. This is an event which is part of the Hate Crime Awareness Week in partnership with NREC and NIFF. The objective of the project is to recruit Hate Crime champions.

4. Action plan

All actions have been completed and the forum was asked to give new ideas.

Diwali Workshop – to be discussed as agenda 5.

Happy Day event – It was a very good event and need to keep it going. Forum thought to keep the Racecourse as the venue. Ask the Chronicle to do a larger spread. Reduce number of workshops. Keep it to a week day. ACTION: NM to develop action plan.

International Women's Day – Will be 4th March 2017. ACTION: AM to book room.

ACTION: Planning meeting to be set up. NPH and VOICE to help.

ACTION: Forum to give ideas for IWD.

Domestic Abuse Week – **ACTION:** NM/AM to Debbie Fergusson to give overview.

5. Diwali workshop

October 24th 2016 Great Hall – all forums invited.

IHOW are organising a Strictly Dance Diwali Workshop in partnership with School of Life. Dance lessons will be given and would like people to do performance on the day on stage on 29th October.

ACTION: AM to send out details to all forums.

6. Community News Exchange

Cllr Ashraf has helped organise a food collection to the refugees in Calais. **ACTION:** NM to email flyer to forum.

Consultations – PSPO ends 23rd Sept and Healthy Air ends 21st October.

RP: The Chief Constable is hosting a community event on 10th November 6-8pm. This is to coincide with Inter Faith Week.

Also carrying out personal safety talks – please let RP of organisations who will benefit from them.

KS: Two British students will be talking about their recent visit to the West Bank on 27th Sept 7pm, Northampton Quaker Meeting House. Admission is free.

KS: City of Sanctuary had a meeting last night. On 19th September there will be a full council meeting and there will be a proposal to accept a small number of refugee families into Northampton. Please sign petition.

LM: LM is the lead for NBC for Dementia awareness. Working towards having a Dementia Friendly town and would like to set up a local action alliance. LM is organising a Memory Walk 6th October for NBC staff.

PW advised LM to contact Healthwatch and Ben Leech from NGH.

MW: Black Heritage has had achieved a heritage lottery bid. They have received funding from Northampton Community Foundation to work in computers.

AB: Domestic Abuse conference in Kettering 6th October. **ACTION:** NM to send out details.

From 1st July 2015 – 30th June 2016 6709 children identified in families for domestic abuse. Government is still holding funds which have not been released. Many refugee children are not getting places at schools. There is a huge issue with Housing and Education.

AB is targeting retail stores to donate uniforms/clothes.

Also need storage for furniture – please can forum members let AB of anyone who can help

7. Suggestions for Items for Future Meetings of Forum Activities

PCC to be invited.

Aquarius – Training for gambling support. NM to contact organisation.

ACTION: To ask forum for guest speakers.

8.AOB

KZ to send details of a motivational speaker who could come to the forum.

9.Date and venues of future Forum Meetings

November 15th – 11am – 13:00pm.

Map and directions at: www.northampton.gov.uk/guildhall

For more information about this meeting please contact:
Alice Morgan, Community Development Officer



alicemorgan@northampton.gov.uk



Tel: 01604 837795



More information about the Forum generally is at: www.northampton.gov.uk/forums



Facebook page: www.northampton.gov.uk/pensionersforumonfacebook

Please note that this Forum is supported and funded by Northampton Borough Council. The Forum may work in partnership and collaboration with other community groups, councils and local services from time to time. The views expressed and decisions taken by the Forum are not necessarily those of Northampton Borough Council.



Northampton Women’s Forum Action Plan 2014

Chair:	Cllr Anna King (NBC) and Jane Carr (NVC)	Responsible Forum:	Northampton Women’s Forum
Outcomes identified within the Corporate Plan:	<ul style="list-style-type: none"> • Empowered local communities with a greater capacity to become involved in community life • Promote integration and cohesion • Appropriate support provided to those in most need • Services are fair, accessible and responsive to individual needs residents and customers feel informed and engaged in service quality and design • Future developments informed by the views of local people • Delivery of events to celebrate and enjoy the Town’s heritage and culture 		
Priorities agreed for 2014:	<ul style="list-style-type: none"> • Delivering partnership activities collectively – adding value • Communicating together better • Health and wellbeing, including violence against women 		

Actions:

☺	Action	Owner	Activity (intelligence led)	Timescale	Cost	Measure	Last Updated
	International Women’s Day	Cllr.A King/ N Mejer / VRockall	Anna, Vicki, Nisha and Liz Carroll Wheat met to discuss plans for IWD. Guildhall booked and Nisha and Liz making contact with organisations and performers.	March 2016	£1000.00	Event March 4 th 2017	Nov 2016
	Happy Day	N Mejer / P Woodhouse	Partnership Health and Wellbeing ‘Happy’ event led by Northampton Women’s Forum. Event in the Racecourse, with key health partners involved, and cover variety of health issues. Working group established for this, and plans progressing well.	June 2016	£1000.00	Event delivered – number of attendees	March 2016